

LIGHTHOUSE CLUB – BANGKOK BRANCH



REF	ITEM	ACTION	TARGET DATE	DATE CLOSED
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<u>MEETING</u>		COMMITTEE MEETING : MINUTES		
DATE OF MEETING	:	Wednesday 1st October 2008		
VENUE	:	L'Opera Restaurant, Soi 39 Sukhumvit Rd.		
START TIME	:	12.45 hrs.		
FINISH TIME	:	14.00 hrs.		

THOSE PRESENT

<u>Name</u>	<u>Representing</u>	<u>Abrev'n</u>
Gareth Hughes	LHC Finance	GH
John Pollard	LHC School	JPo
Cameron Stirling	LHC Sponsors	CS
Tony Burke	LHC NEWSLETTER	TB
Peter Brongers	LHC Membership	Pbro
Jon Prichard	LHC Chairman	JPr

Apologies :

Mark Prado	LHC Webpage	MP
Peter Brierley	LHC Newsletter	PB

CC : The whole Committee. Khun Goi, Iain Mowatt (AP), Mark Thomson(Pattaya), Gary Warton(Phuket).

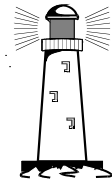
NEXT MEETINGS :

- GATHERING AT HASSELL'S OFFICES ; WED 8TH OCTOBER AT 19.00 HRS
- COMMITTEE MEETING AT BEAULIEU'S RESTAURANT, SOI 19 SUKHUMVIT WED 5TH NOVEMBER AT 12.30 HRS

AGENDA SET BY : Previous Meeting

REF	ITEM	ACTION	TARGET DATE	DATE CLOSED
1.0	Committee			
	1.1 It was agreed that the following allocation of duties would help the committee.			
	1.2 Cameron Stirling would continue to organise the Sponsors and the Venues for the Gatherings every month.	Note		
	1.3 CS would also co-ordinate the Newsletter for distribution but would be assisted by :	CS		
	1.4 Key Writer and columnist(s) : Tony Burke Esq. and Peter Brierley.	Note		

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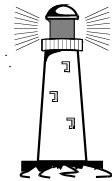
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	<p>1.5 TB will send out missives requesting MONTHLY updates to each of the categories he feels needs a review and he will chase those people to supply words a pictures – pictures MOST IMP.</p> <p>1.6 There will be ONE Newsletter for Bangkok Branch and we will post the stories for each section of the Branch thru Mark Prado onto the WEBPAGE.</p> <p>1.7 We will also send the Newsletter to the Asia Pacific Committee – Namely Nicholas Longley and he will cut and paste to suit their needs.</p> <p>1.8 A BUMPER ISSUE is needed for the AP Magazine for Christmas 2008 and all entries must be back to Tony Burke by 20th Oct. TB to co-ordinate.</p>	<p>TB</p> <p>CS</p> <p>TB</p>	<p>20/10/08</p>	
2.0	Financial Report :			
	<p>2.1 GH submitted a very comprehensive summary report of the current finances – GH to send a soft copy (pdf) to all parties for their records.</p> <p>2.2 GH noted that we were Paid-Up with Fr Joe’s school until approx July because The Golf Lads had contributed some Bahr 100,000.00 which covered many months.</p> <p>2.3 The School Project it seems has changed it’s Name to Changwattana School (from Laksi School)</p> <p>2.4 GH will meet Fr Joe next week to review the position regarding paying fees for teachers or donating equipment ?</p> <p>2.5 GH noted that we probably owe about Baht 50,000.00 to bring us up to date for monthly payments to the school (now reduced from approx Baht 30,000.00/m to Baht 20,000.00).</p> <p>2.6 GH has some final cheques to collect from the rugby but it was an excellent Function organised solely by GH and his company and it kindly gave exposure to the LHC in a big way and the Committee expressed it’s gratitude for GH’s and RSM NW’s time and effort to promote our Club.</p> <p>2.7 The dinner made a surplus of some : Baht 438,893.51 which was donated to Fr Joe.</p> <p>2.8 Current Balance in the collective 3 accounts is Baht 673,643.51</p> <p>2.9 It was agreed that there was no need to project income and expenditure forward but if the coffers became endangered this would need to happen. Currently LHC BKK is almost self perpetuating with monthly income and outgoings.</p>	<p>GH</p> <p>Note</p> <p>GH</p> <p>Note</p> <p>GH</p> <p>Note</p>	<p>7/10/08</p>	

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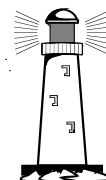
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3.0	Membership :			
3.1	<p>3.1 Peter Brongers had been Voted in as the 'new' Membership Secretary and has already secured some renewals and new members at the Monthly Lunch – congrats !!</p> <p>3.2 It was reconfirmed that our Bangkok Branch Year runs from July to June each year.</p> <p>3.3 It does not matter that Phuket or Pattaya may be year end - Asia Pacific see each Branch as a separate entity even if Thailand has 3 branches.</p> <p>3.4 Khun Goi (Meinhardt's) will maintain the Membership lists.</p> <p>3.5 John Pollard will ask KG to give each list a clear Title and update with the correct Year since some seemed to have paid already.</p> <p>3.6 The Membership lists should be :</p> <ul style="list-style-type: none"> • The Overall E-Mail Listing – this includes all Members guests and other business connections we have amassed over the years • The Membership list – this will have the notation for each year as to who has paid up and those outstanding please. <p>3.7 Peter Brongers will :</p> <ol style="list-style-type: none"> i. Draft a letter to all Members who have not paid for 2007-2008 yet and send to J.Pollard / Goi. ii. This letter should contain the list of Gathering Dates and Venues (Cameron !!) for 2008 and allow them to come to the functions to pay. iii. KG will then send out to those Members.- and copy P. Bro iv. PBro will also then chase those members for payment. <ol style="list-style-type: none"> b. Renewals remain at Baht 1,000.00 / pa and New Members at Baht 1,500.00/pa. c. DUES – 2008-2009 : <ol style="list-style-type: none"> i. These are now owing – some appear to have paid from the list KG to confirm and others need to pay – Prichard will change from Phuket to Bangkok even though he was enjoying the exotic title of Island Member ! ii. P Bron to draft the letter to all members who need to pay for 2008-2009 and send to Goi – this should include a New Members and renewal form and should be sent to the LHC Golf Group too. (Note please Goi). d. A History of the LHC UK and Thailand should also go in the Package – Jon Prichard to redraft the Thailand History a.s.a.p. 	<p>Note</p> <p>Goi JPo</p> <p>Goi</p> <p>Goi</p> <p>PBro</p> <p>Note</p> <p>Goi PBro</p> <p>PBro</p> <p>JPr</p>	<p>3/10/08</p> <p>6/10/08</p> <p>6/10/08</p> <p>6/10/08</p> <p>13/10/08</p> <p>10/10/08</p>	

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4.0	Gatherings :			
	4.1 Cameron Stirling will complete the approach to all old sponsors for 2009 and fill the 2009 calendar now.	CS	10/10/08	
	4.2 Brian Cahill had committed to 2 months immediately. CS to create the Annual Schedule a.s.a.p to go in the Newsletter and Webpage.	Note		
	Goi will send out the Monthly Flyers which will give future events / venues known from CS	Note		
	4.3 CS to advise sponsors that the likely bill these days is approx Baht 20,000.00 per Gathering.	CS		
	CS will create a simple Sponsors Booking Form with payment advice and possible costs.	CS	6/10/08	
	4.4 CS to consider locations – alternative locations were suggested :			
	4.4.1 October 2008 Gathering is at Hassell Architects offices.			
	4.4.2 November 2008 RS Venture – Kitchen suppliers. @ TBC			
	Others would be :			
	• Molly Malone's in Convent.			
	• Champagne Charlie's – P.Brongers to review and advise on suitability	CS		
5.0	Increased Publicity :			
	5.1 As noted above Tony Burke will lead the article gathering and write much of the prose for each month and send to CS to coordinate with Webpage and Asia Pacific publications.	TB	10/10/08	
	5.2 TB to note the Asia Pacific DEADLINE – 20th October 2008.			
6.0	Raffle : As last Meeting Minute :			
	6.1 LHC will hold a Raffle / Auction at the next Gathering at Hassell's offices.			
	6.2 BC has offered a Baht 85,000.00 Voucher for a Furniture piece of the winners choosing. 6 months validity. BC to send Voucher to JPr.	BC	10/10/08	
	6.3 JPr will Auction at new meet.	JPr		
7.0	Special Events :			
	7.1 CS to consider and Committee to review at next meeting :	Note		
	i. Wine Tasting			
	ii. Bowling			
	iii. More Beer ??			
	iv. Seminar – Green Issues			
	v. More Beer.			
8.0	Inter Branch Liaison : As Late Meeting Note :			
	8.1 It was agreed that the following will be the contact personnel :			
	i. Pattaya John Pollard			

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	ii. Phuket iii. Regional	Jon Prichard Ian Mowatt.		
9.0	Golf Section Liaison :			
	9.1 This will be run by John Pollard.	JPo		
10.0	Website : As last meeting Mnotes			
	10.1 Jon Prichard will approach Mark Prado to ask him to update the webpage with the various info from the Committee members ie : i. Events CS ii. Golf John Po iii. Regional IM iv. Sponsorship CS v. Membership PBronqers vi. Articles PBr	JPr/MP	8/11/08	
11.0	Any Other Business :			
	None.			

NEXT MEETING :
WEDNESDAY LUNCH :

5th NOVEMBER ; 12.30PM at Beaulieu Restaurant, Soi 19 Suk Ground Floor of Sofitel Apartments.
